

**Watertown Cable Access Board
Agenda
December 17, 2024**

**6:00 PM
Topic: Board Meeting**

6:00 - Call to Order

6:01 - Approval of Minutes

- October 29, 2024
- November 19, 2024

6:06 - President's Report

6:16 - *Executive session*

- *Discuss strategies for negotiating the renewal contracts for cable licensing*

6:36 - Treasurer's Report

6:46 - Discussion

- Draft of 2025 budget - Finance Subcommittee report, Executive Director presentation
 - Vote to approve

7:31 - Action Items

- Proposed amendment to Policies and Procedures - equipment returns
- Schedule meeting of the Bylaws Subcommittee - update Bylaws and Employee Handbook
- Quote approval - Vizrt ProTek Ultra warranty renewal

7:51 - Executive Director's Report

- Projects - Portable carts, network switches
- Events - FC Academy, PSA Day recap, upcoming workshops
- Programming - November highlights and comparisons

8:11 - Old Business

8:16 - New Business

8:21 - Future Meetings

- January 21, 2025 (Tuesday after MLK Day) - Final budget proposal/approval
- February 18, 2025 (Tuesday after Presidents' Day)

8:26 - Adjournment