

**Watertown Cable Access Board
Agenda
November 19, 2024**

**6:00 PM
Topic: Board Meeting**

6:00 - Call to Order

6:01 - Approval of Minutes

- October 29, 2024

6:06 - President's Report

6:11 - Executive session

- *Discuss ongoing negotiations with the city related to lease*
- *Discuss strategies for negotiating the renewal contracts for cable licensing*

6:51 - Discussion

- Budget preparation - Meeting of the Finance Subcommittee
- Update to term limits in By-laws

7:01 - Action Items

- Quote approval - Broadcast Pix warranty renewal

7:06 - Treasurer's Report

7:16 - Executive Director's Report

- Paychex to ADP transition progress
- Meeting with new Watertown CIO
- Upcoming projects - Network switch installation, portable carts
- Upcoming events - PSA Day
- Programming - October highlights and comparisons

7:36 - Old Business

- MCC Grant

7:41 - New Business

7:46 - Future Meetings

- December 17, 2024 - Draft budget proposal
- January 21, 2024 - Final budget proposal/approval

7:51 - Adjournment