

WCATV Board Meeting Minutes, Oct 10, 2023

Present: **Chris McKenzie, Ninos Hanna, George Skuse, Elaine Mello, David Stokes, James O'Connor, Andrea Santopietro, and Samantha Dudley**

The virtual meeting (zoom) was called to order at 5:30 pm on 10/10/2023.

Handouts:

- Ockers quote for exterior Aiphone work at Phillips (#001765, \$9367.60)

Executive Director's Report

Andrea: In order to complete the work that was originally planned for - including functional aiphone call boxes at the doors and key card/fob readers on the interior doors, we'll need an additional purchase order for the parts and labor in Ockers' recent quote (#001765).

A brief discussion of the work ensued. The quote does not include key cards/fobs. Given the low cost of individual cards, Andrea will order these as needed, including some spares to have on hand.

Motion to engage Ockers for access control, aiphone integration, and related work, as specified in Ockers quote #1765, totaling \$9367.60, made by **George**, seconded by **David**, Unanimously approved.

Motion to accept the Executive Director's report, made by **David**, seconded by **Ninos**, Unanimously approved.

Old Business

none.

New Business

none.

The **Next meeting** will be

- 10/17/2023 at 6pm via zoom

Motion to adjourn by **James**, seconded by **David**. Unanimously approved.

Meeting adjourned at 5:42pm.