

Meeting begins at 6:02

#### President's Report

- Event this Friday. Few of us will be attending. Topic is cable regulations.
- Next week, David, Andrea, and Chris are going to have a meeting with Mark Sederis, the City Manager, and Steve Magoon.
- David emailed Mark ahead of this meeting to ask a number of pointed questions that will be addressed at the upcoming meeting.
- Chris feels optimistic about the meeting even though we don't know what to expect.
- We are not negotiating from a position of strength given the significant costs associated with the move. But we play an important role in the community and believe the city will negotiate with us in good faith.
- David encourages board members consider what they're willing to compromise when negotiating with the city.
- Rob asks if we obtained legal representation. Chris says he's still working on it.
- Chris will provide everyone with an update following the meeting with city.
- Motion made to accept the President's report. Seconded and all approved

#### Facilities Committee Update

- We need to be out of the current building by September 11. We are running into an issue with the new electrical panels. David wants board members to know that the team is on top of the issue.
- The radiators (three of them) will be removed. Vertex is putting together a change order for our review by next board meeting.
- We are still waiting to have a conversation with the School Superintendent. David will reach out to her soon, now that summer break has begun.
- Motion made to accept the update. Seconded and all approved

#### Executive Directors Report

- Andrea feels optimistic about our upcoming meeting with the City Manager and Mark Sideris. She feels comfortable with paying a portion of the owed \$800,000
- James has set up a meeting with M&T Bank to get information on a business loan, should we need it.
- Andrea met with the vendor to review finishes. She shares her screen for board members to review the color scheme options selected for tiles and walls.
- We're checking with vendors to ensure our move schedule is on track. No concerns.
- Andrea and Sam want to discuss pay raises for staff members. Andrea shares their plan with board us. The plan proposes 5% pay increase for full time workers and 3% increase for part time workers.
- Chris says he supports the pay raises and hopes it will help retain talented staff.
- Motion made to approve the pay increases effective July 1st. Seconded and all approved.
- Andrea is looking into an Employee Retention Tax Credit. She proposes we work with MGTL on getting this credit. The cost to work with this vendor will not exceed \$5,000.

- Motion made to engage MGTL in the amount of \$5,000. Seconded and all approved.
- Andrea shares a quote for Adobe software renewals. She's requesting approval on the quote to cover the added cost.
- Motion made to approve the increase in cost to Adobe licenses. Seconded and all approved.
- Motion made to accept the Executive Directors Report. Seconded and all approved.

#### Executive Session

- Motion made to enter Executive Session. Seconded and all approved.

#### Back to Regular Session

- Motion made to adjust the Assistant Executive Director's salary by 5% plus a \$5,000 market adjustment. Seconded and all approved
- Motion made to increase Executive Director's salary by 5%. Seconded and all approved.
- Motion made to provide Executive Director with a \$1,200 (\$100 per month) stipend to pay for auto insurance.

#### Old Business

- None

#### New Business

- Rob asks if we received an email from City Hall about term renewals. He intends to renew his term.
- Chris hopes we all agree to renew our terms.

Next meeting is July 18<sup>th</sup> in person.

Motion made to adjourn the meeting. Seconded and all approved.

Meeting adjourned at 8:02pm